



North Durham Warriors House League Bench Staff Qualifications

To be a U9 or Below Bench staff, here is what is required:

Head Coach – Vulnerable Sector Check (VSC), Coach 1 Course, Respect in Sport Activity Leader, Gender Identity & Expression Course and register as a bench staff in HCR (Spordle)

Assistant Coach– Vulnerable Sector Check (VSC), Coach 1 Course (Recommended but not Required**), Respect in Sport Activity Leader, Gender Identity & Expression Course and register as a bench staff in HCR (Spordle)

Trainer or Asst Trainer - Vulnerable Sector Check (VSC), HTO Trainer Course, Respect in Sport Activity Leader, Gender Identity & Expression Course and register as a bench staff in HCR (Spordle)

On-Ice Volunteer - Vulnerable Sector Check (VSC), Respect in Sport Activity Leader, Gender Identity & Expression Course and register as a bench staff in HCR (Spordle)

An Assistant Coach who does not have Coach 1, can not replace the Head Coach in their absence and could not participate in an exhibition game or tournament against a team outside of North Durham house league.

Links to OMHA Bench Staff Courses

Respect in Sport Activity Leader:

<https://omha.respectgroupinc.com/>

Gender Identity & Expression Course:

<https://page.spordle.com/ohf/clinics/1f03d6fe-3be2-6eea-807e-0283fb345b55>

Coaching Courses

Coach 1

<https://page.spordle.com/ohf/clinics/1ef1f7b6-16dc-65f8-bd3b-02278fe9e5d9>

Trainer Courses:

<https://htohockey.ca/>

If your trainer certification expires in 2025, you will have until October 31, 2024 to complete the refresher course instead of taking the full trainer course again.

Register as a Coach/Bench Staff/Volunteer in HCR:

<https://page.spordle.com/north-durham-minor-hockey/participant/1f05e641-73f9-6604-ab24-06ec3eeea2d1>

- If you have created a new member log in account to register your player this year, sign in using that and if not, create a new account.
- once you get signed in, click "Register Now".
- Search for yourself, not your player and when you find your profile,
- Click the registration for Coach or Bench Staff
- towards the end you will see waivers and the Rowan's Law acknowledgment
- you MUST continue all the way to payment. It will be zero value, but will not register on your profile if you don't get all the way to the end when it shows the receipt.
- If you get an error saying you must be a member of this organization, please let your convenor know and send them your date of birth and we will request a transfer to North Durham
- If you do not have a Hockey Canada profile, you should be able to register a new participant. If you have any trouble with that, please let your convenor know, and we will help with that.

Vulnerable Sector Checks (VSC):

All bench staff and volunteers must have a valid VSC on file with the OHF before they can participate. If you have previously submitted a VSC dated June 1 2023, or newer, only need to complete the declaration. The declaration is completed through the OHF Screening submission portal as well. It is not something that needs to be uploaded, you just need to answer the questions.

To apply for a VSC you will need a volunteer letter and 2 pieces of ID. You need to submit through your local police dept (DRPS for Uxbridge and Port Perry residents)

Volunteer Letter: <https://www.ohf.on.ca/media/ofonwcwe/ohf-letter-requesting-vsc.pdf>

Link to DRPS online VSC request: <https://members.drps.ca/PRCOOnline/default.aspx>

While waiting for your VSC in the mail (approx. 3 weeks) please submit your receipt to the OHF through the Screening Submission Portal in place of the VSC and complete declaration. All documents uploaded to the OHF Screening Submission must be in .pdf format or they will not be accepted.

Link to the OHF Screening Submission Portal:

https://forms.microsoft.com/Pages/ResponsePage.aspx?id=s88_mthsgUGOi8KxPBphVRNFN0_ZyflGmRel6w2hk6NUOUowVjgyRVI5R0hMUjUzMUVLMU5WTVc2OS4u

For Information on how to locate your HCR Number, How to submit your Declaration or Checking the Expiration Dates of your Screening, please use this link to the OHF for video instructions:

<https://www.ohf.on.ca/risk-management/vulnerable-sector-checks-vsc/vsc-instructions/>

